

# Schools Go Places on Metro

## The Price is Right

When your small group (30 or fewer students) travel on regularly scheduled bus service during off-peak hours (9 a.m. to 3 p.m., Monday through Friday), each child and supervising adult pay only 50 cents round trip.



## Metro is 100% Accessible

This means every bus in the Metro fleet is lift-equipped. If your group requires the lift, however, you will want to make certain that boarding and debarking locations allow the lift to be deployed. Assistive animals may always ride free with their student or adult.

## Getting Ready to Ride

Pack twice the amount of learning into your school's next field trip. Learn about where you're going and learn how to get there using transit!

A field trip is the perfect opportunity to learn how to ride the bus, polite bus behavior and more about what a child may encounter during a typical bus ride.

We encourage your review of bus courtesies, such as offering one's seat to an individual who may be less able to comfortably stand ... and safety issues, such as not blocking the area around the driver and the importance of holding on to handrails and other supports while the bus is in motion.

## Planning the Trip

To learn which King County Metro routes serve your trip destination, call Metro's Rider Information Office at (206) 553- 3000 or 1-800-542-7876. Or obtain bus schedules and trip assistance on Metro's website, <http://transit.metrokc.gov/>. Copies of this information are available from Patricia Banks, Metro's Field Trip

Coordinator, at (206) 684-1581, who will also provide you the Field Trip Request and Release Forms to be completed in advance of your trip.



# Public transportation takes you on field trips throughout King County!

## The Metro Field Trip Checklist

- ◆ Plan your outing at least 1 month ahead, with your trip to be taken during off-peak time periods and in small groups.  
Choose your destination and decide on a preliminary schedule.
- ◆ Determine specific route, time and bus stop information (Call Metro at (206) 553-3000 or 1-800-542-7876 for assistance or go to the Metro Online website at <http://transit.metrokc.gov>).
- ◆ Complete the Field Trip Request and release forms, and send with check or purchase order to the Metro Field Trip Coordinator. The forms and your payment must be received at least three weeks prior to your trip to enable your receipt of the voucher to be used for roundtrip fare payment.
- ◆ Arrange for extra adult supervision to help during the trip.  
Prior to the trip, schedule classroom discussion time to help your students learn about bus safety, how to be a considerate rider and why public transit is such a good travel option.



## Field Trip Transit Tips

- ◆ Your group should be at the bus stop at least five minutes before the bus is due.  
Place the field trip payment voucher into the farebox either when you board or when you depart the bus, depending on what the farebox instruction says.
- ◆ Ask students to quickly find a seat and to remain seated throughout the trip.
- ◆ Remind students that transit courtesy includes:
  - offering “priority” seats (those closest to the front of the bus) to senior or disabled
  - speaking quietly
  - keeping everything out of the aisles and inside the bus
  - placing feet on the floor
  - keeping hands to oneself
  - keeping the bus clean (including not eating or drinking on the bus)

## After Your Field Trip

Before leaving the bus, remind your group to check for all belongings.

If anything should be left behind, recovered lost items will be available after 11:00 a.m. after 2 business days at King County Metro's Lost and Found Office located in the King Street Center. You may call the Lost and Found Office at (206) 553-3090 between 9:00 a.m. and 5:00 p.m. weekdays.



## Questions About Metro's Field Trip Program?

Please call Metro's Field Trip Coordinator at (206) 684-1581 between 8 a.m. and 4 p.m., Monday through Friday.